



**INTERNATIONAL PUBLIC MANAGEMENT
ASSOCIATION for HUMAN RESOURCES**



Facilitating communication and the exchange of ideas among Central Region chapters of IPMA-HR

**IPMA-HR Central Region – Conference Planning Meeting
Monday, December 15, 2021 2:00 p.m. – 3:00 p.m.**

IPMA-HR Central Region Officers (2021-2022)	
President – Jamie Chism	Present
President Elect – Coy Hillstead	Present
Treasurer – Eva Lee	Present
Secretary – Susan Cox	Present
Past President – Jennifer Gabbard	Present
Executive Council Rep – Amy Blake	Present
Allison Lemay	Present

I. Jamie called the meeting to order at 2:00 p.m.

II. Approve Minutes – None were approved. Board still needs to approve the minutes from the 11/18/2021 meeting.

III. Other Business, Updates, Etc.

Conference Planning was the main focus of this informal board meeting. Other IPMA Greater Kansas City members were present as well (Shawn Aulgur, Lori Briggs, Amy Strough, Nancy Weitzel).

- It was discussed the board needed to send out a call for speakers immediately
- Jennifer Gabbard volunteered to take care of the website – events page
- A site visit to the Argosy should be planned for February, 2022
- Jamie mentioned we needed credit cards. Eva mentioned they should be available soon
- It was mentioned there was a COVID uptick in Clay County and it was discussed that the contract with the Argosy Casino should contain a cancellation clause pertaining the a COVID outbreak.
- Dates for the conference were established to be June 5 – 8, 2022
- Make note to ask Casino about restaurants that will be open and hours of operation during the conference.
- Lori Briggs offered to assist with the dine around and transportation to North Kansas City & Briar Cliff areas
- Lori inquired about the budget for this service and it was decided the same amount is being allotted as last time
- The president’s reception planning should also be a priority. Jamie mentioned he has no preference as far as which day of conference it would be held.
- The members who volunteered to select speakers and handle programming are: Allison LeMay, Shawn Aulgur, and Susan Cox. Shawn mentioned she would reach out to Sari Maple to see if she would like to be involved in the conference planning.
- Allison brought up sponsorships and discussions began regarding different levels and costs associated with the different levels. Platinum \$5,000. (we had 2 last year), Gold \$3,000., Silver \$1500., and Bronze \$750. It was agreed that sponsorship guide be sent out by 12/31/2021.
- Jennifer mentioned she would look over the guide from last year. Sponsors who will speak will have approx 60 minutes. She went on to say we should see how many speakers we can attract first and then we can better determine the amount of time speakers are allowed.

- We will offer the IPMA Certification course 2 days before the conference. We need to get an IPMA Certified Trainer to teach the course and administer the test. Jamie will contact National about a trainer, etc.
- Allison mentioned we needed a logo the for event. Amy Blake volunteered to come up with some ideas.
- Jamie mentioned that duties needed to be assigned in order to get started on planning the conference
- Nancy mentioned she was on the social committee before and she could do it again.
- Lori can help with the dine around and president's reception
- Registration at the conference – Jennifer mentioned we will need “boots on the ground” and she volunteered to help with this event. Susan volunteered to help with registration as well.
- The speaker and sponsorship information are on the Wild Apricot site.

IV. Next Scheduled Central Region Board Meeting - to continue more often due to conference planning, etc. Jamie will set next meeting date & time.