



**INTERNATIONAL PUBLIC MANAGEMENT  
ASSOCIATION for HUMAN RESOURCES**



Facilitating communication and the exchange of ideas among Central Region chapters of IPMA-HR

**IPMA-HR BOARD MEETING MINUTES  
Thursday, November 18, 2021 10:00 a.m. – 11:00 a.m.**

IPMA-HR Central Region Officers (2021-2022)	
President – Jamie Chism	Present
President Elect – Coy Hillstead	Present
Treasurer – Eva Lee	Present
Secretary – Susan Cox	Present
Past President – Jennifer Gabbard	Present
Executive Council Rep – Amy Blake	Present
Allison Lemay	Present

**I. Jamie called the meeting to order at 10:00 a.m.**

**II. Approve Minutes** – Jennifer & Eva motioned to approve the minutes from the 8/19/2021 & 9/29/2021 board meetings. Minutes were approved.

**III. Treasurer’s report**

- a. Eva mentioned Wild Apricot is due for renewal. Eva and Jennifer discussed the current service and level provided. IPMA is under the network level (up to 5,000 contacts) and currently has 4,908 contacts in Wild Apricot. It was agreed that the current network level is sufficient and the renewal cost is \$3780.00. It was mentioned that last year’s renewal cost was \$3132.00. It was discussed that the software provides us with everything we need. Susan motioned to approve the renewal cost and pay the invoice, Coy seconded the motion to pay.
- b. Per Eva - Jamie needs to meet with U.S. Bank for signatures and set up the bank account and get credit card(s) issued. Eva to look into the best credit card deals with U.S. Bank and will follow with information at the next meeting.
- c. Eva would like to utilize a bookkeeping software like Quick Books – she needs a tracking mechanism. Jennifer said the Wild Apricot site allows for information to be uploaded from the site to Quick Books. Eva will check into the cost to purchase Quick Books software.

**IV. Other Business, Updates, Etc.**

- a. Discussions began regarding the Central Region conference for 2022. Ideas and themes for the conference were discussed. Amy mentioned she would like to see a roundtable discussion session included in the conference. Allison mentioned she is attending an upcoming conference and shared the itinerary with board members to help spark ideas for a theme and programming.
- b. Various ideas were discussed and Amy mentioned that Track 1 should be Employment Law updates, etc. Another Track could be Health & Wellness/Work Life Balance. Allison mentioned a 3<sup>rd</sup> Track could be a “Tech Corner” live presentation where we can see vendors demonstrate their software, apps, etc.

- c. Amy mentioned the City of Liberty is introducing the "Calm" app to its employees as an additional mental health resource. The Calm app offers discounted rates to employers.
- d. Discussions were had on the length of the conference. It was mentioned they are typically 2.5 days. Sunday night check in and hospitality snacks and cocktails. Conference to be held on Monday, Tuesday and ½ day on Wednesday.
- e. It was mentioned that IPMA Greater KC Chapter has not volunteered to help with the Central Region conference. Jamie mentioned there would be no splitting of income earned from the conference unless they agree to partner with us for the conference in Kansas City. Jamie mentioned that we could offer KC Chapter members a free conference pass and/or a consulting fee for assisting with the conference.
- f. Jamie mentioned since IPMA-HR doesn't have chapters in Michigan or Illinois, we should try to recruit HR professionals from those states to attend the conference and give them special recognition at the conference.
- g. Jamie mentioned that after we are firm on the three tracks for the conference, we need to send out a call for speakers. If you know of good keynote speakers, send information to Jamie.
- h. Jennifer & Coy to go through last year's conference details and we will meet again in December. Jamie will reach out to Lori Briggs @ IPMA-HR Greater KC Chapter and Kelly Wright @ MPR for some help with conference logistics, etc.

**V. Next Scheduled Central Region Board Meeting** - sometime in December, 2021 – to be determined.

**VI. Adjournment** – meeting adjourned @ approx 11:00 a.m..